

## **Elections Policy**

### **Introduction**

The Association of Irish Riding Clubs believes in democracy and its importance to the governance of the organisation and with this in mind the Association will conduct all elections in line with this policy document and also the Memorandum and Articles of Association (D10/13).

This document aims to assist all candidates and potential candidates in elections for Regional Officers, National Committee, Executive Committee, President and Vice President.

### **National Committee (NC)**

Elections will take place annually at each regional annual general meeting. NC delegates should be elected by the 15<sup>th</sup> November each year.

Nominations shall close 7 days prior to the regional annual general meeting and all clubs in that region and national office are to be informed of the candidates seeking election.

Each club shall have one vote only, in accordance with the Memorandum and Articles of Association and votes shall be cast in secret and delegates will place a X beside the candidates of their choice on the ballot paper. The ballot will be a straight vote with no transfers permitted.

Should a regions national committee delegate be elected onto the Executive Committee, their position on the National Committee shall not be up for re-election until their term on the Executive has expired.

### **Executive Committee / Board of Directors (EC)**

Elections will take place annually at a meeting prior to the Associations Annual General Meeting to fill the number of vacancies which arise each year. This is between 2 and 3 places each year.

Nominations shall close 7 days prior to the meeting and all members are to be informed of the candidates seeking election.

Each member shall vote in secret at the meeting and will place a X beside the candidates of their choice on the ballot paper. If two places are up for election, members must vote for two candidates while if three places are up for election, members must vote for three candidates. The ballot will be a straight vote with no transfers permitted.

An election for the positions of Chairman and Vice Chairman shall take place at a meeting prior to the Annual General Meeting of the Association. Nominations shall be accepted for both positions at the meeting from those present.

**President & Vice President**

The election of the President and Vice President takes place annually at the Associations Annual General Meeting.

Nominations shall close 28 days prior to the AGM and all clubs are to be informed of the candidates seeking election with notification of the meeting as per the Memorandum and Articles of Association.

Each club shall have one vote only, in accordance with the Memorandum and Articles of Association and votes shall be cast in secret and delegates will place a X beside the candidate of their choice on the ballot paper. The ballot will be a straight vote with no transfers permitted.

Proxy voting shall be permitted as per the Memorandum and Articles of Association.

**Review**

This document may be reviewed by the National Committee and Executive Committee. It cannot be amended without the approval of the National Committee.

**Adopted**

This policy document was adopted by the National Committee at a meeting held on 23<sup>rd</sup> November 2015.