

## Training Bursary (Regions)

The Training Bursary for Regions was introduced in 2004, under the chairmanship of Tony Ennis, to encourage regions to hold training events in their area for the benefit of members of the Association.

The bursary is part of the Associations strategy to support and encourage training within the regions, with up to a maximum of €2,000 per annum available per region. This may only be used for training purposes which are subsidised and exclusive to riding club members only.

Training events such as - clinics with specialist trainers, educational seminars covering a wide range of topics such as horse welfare, competition officials training, safety seminars, first aid courses, instructor led group lessons, etc. - may be subsidised under the scheme. If in doubt, please consult with National Office to check whether your proposal training activity is permitted under the scheme. Training competitions are not permitted.

### Participant Subsidies

The following maximum subsidies are permitted for participants at training activities availing of this grant:

- No more than 50% for mounted activities.
- Up to 100% for unmounted activities.

### Event Application

Regional Secretary's may apply to National Office for this bursary, using the application form (F34/11) for each training event they wish to be considered under the scheme, for prior approval. **Applications close on 31<sup>st</sup> March each year.**

Once the training committee has approved the application the bursary will be paid out after the event, subject to a maximum amount subject to the following conditions:

- The event is advertised as being supported by the AIRC Training Bursary on all materials
- The events must be notified and published on [www.airc.ie](http://www.airc.ie). Schedules and other literature must also be forwarded to National Office for inclusion.
- Approved training events should take place **no later than 30<sup>th</sup> September** each year.

Please allow up to 10 working days for an application to be considered.

### Expenses Application

Regional Secretary's may apply to National Office for reimbursement, for approved training events, each year by submitting the training bursary expenses application form (F35/12) to arrive **no later than 8<sup>th</sup> October** each year. Receipts must be enclosed as unreceipted items will not be refunded.

Costs covered under the scheme include venue hire, trainer fees and training materials. No other costs are covered under this scheme including refreshments. If you are in doubt of a cost, please discuss the matter with National Office before the event is due to take place.

Late applications will automatically rollover to the following year's allocation if your region fails to submit receipts before the deadline.